



west virginia department of environmental protection

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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Michael King, P.E., DWWM

DATE: February 9, 2026

SUBJECT: Big Bend PSD
IJDC No. 2019S-1823
WWTP Upgrade Project
Use of Contingency Request

RECOMMENDATION & DISCUSSION

The Use of Contingency Request, prepared by Region 1 Planning and Development Council and E.L. Robinson Engineering., for the above referenced project has been reviewed and is technically feasible.

This request is for a budget revision that proposes to utilize \$60,544.47 of IJDC Contingency Funds for Budget Amendment #4 which consists of the purchase of an excavator in order to maintain their collection system. In the Facilities Plan for this project, it was noted that the Pine Hill WWTP is experiencing inflow and infiltration in their system. Investigating and correcting this issue is currently a challenge, as the PSD does not have any large maintenance equipment to perform any kind of work to their system.

There is currently \$82,444.94 of Contingency Funds remaining. The use of funds in Budget Amendment #4 would bring the remaining amount of Contingency Funds to \$21,900.50.